



# San Luis Obispo County FireSafe Council

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## Item 2B

### Executive Committee Meeting

9:00 AM -11:00 AM Thursday July 17, 2014

Templeton Sheriff's substation

356 N. Main Street, Templeton

#### Agenda:

#### 1. Welcome and Introductions

##### Attendance:

Exec Comm: Pres. Mecham; V.Pres Dulitz; V. Pres Harrison; Sec'y Negro; Tres Neumann

Staff: Alan Peters, CAL FIRE; Jeff Elmore, CAL FIRE; Dan Turner, Business Manager

#### 2. Minutes

- a) May 2014 Board of Directors meeting minutes (attachment 2-A)

Action: Motion to approve

Motion: V Pres Harrison; S/ Tres Neumann Vote: 5-0

#### 3. PG&E Crew donation proposal-Greg Saenz (attachment 3-A)

Greg Saenz, PG&E (SLO FSC Director representing PG&E) and Justin Kephart, PG&E (SLO FSC Alternate Director for PG&E) provided a presentation regarding a proposed funding opportunity from PG&E. The proposal is for PG&E to use private contract tree crews they employ to do work on behalf of the SLO FSC in furtherance of our 13-UFS-051 grant or other project goals. The crews would be paid for and work under direction of PG&E to achieve SLO FSC project specifications. PG&E's corporate goal is to provide assistance in reducing fire threats and to free CAL FIRE crews for fire response. \$25,000 in value is allocated for use on SLO FSC projects. Crew cost averages \$1,200 per day for a two person crew depending on equipment used. Costs for crew work, travel, per diem, and equipment would be borne by PG&E. PG&E expects SLO FSC to define type and scope of work, project location, and secure landowner permission.

The SLO FSC Exec Comm discussed possibility of using the crews to do work on Cuesta Peak communication site on W Cuesta Ridge where we cannot use federal grant funds because it is federal land. Saenz agreed to check with PG&E project managers to determine feasibility. A tour of the Cuesta Peak site was conducted by Kephart, Elmore and Turner following the Exec Comm meeting.

Exec Comm directed FSC staff to work with PG&E and USFS-Los Padres NF to determine if the West Cuesta communication sites (Cuesta Peak or Tassajera Peak) were suitable for this proposal.

#### 4. YTD Financial status –Turner

- a) 2014 Grant and Internal Operating Budget (attachment 4-A)

Action: Motion to approve

Turner presented a new reporting format for the Exec Comm to consider. Working with the accountant, the recommendation is to no longer use the two page grant and internal operations summary format we have used for several years due to its complexity. Instead individual grant



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**fund/project detail sheets that we have been using for several meeting will continue to be used to show project progress and expenditures by grants; the accountant will provide a one page typical asset and liability summary reflecting bank account balances by grant /program fund. Reports will use a common report cutoff date (15<sup>th</sup> Of month). New format to be presented to full board at next meeting.**

**5. GRANTS REPORT-Turner**

- a) **2014 Western States WUI grant-Lake Nacimiento** (attachment 5-A)
  - 1) Grant Budget status

**Oak Shores Community Assn. hosted an event with a fire prevention demo and workshop on weekend of July 4<sup>th</sup> approximately 80 attendees. Nothing else to report on this project**

- b) **2013-14 State Fire Safe Council Grant (13-051)** (attachment 5-B)
  - 1) Grant Budget status
  - 2) Green waste vouchers report-Greg Alex

**Capt Alex is on assignment on Northern California. Jon Gee (through Dan Turner) reported that only 3 (three) green waste vouchers had been redeemed at the North County recycling center so far**

- c) **2014-15 State Fire Safe Council Grant (14-014)** (attachment 5-C)
  - 1) Grant Budget status

**All contract documents for this grant are complete**

- d) **Parkhill CFAA grant (8CA13402)** (attachment 5-D)
  - 1) Grant Budget status

**Crews are working on Seven Oaks Road making good progress. Will try to provide a before and after video of results next meeting to demonstrate new camera technology we are experimenting with for required photo documentation.**

- e) **2015 Western WUI grant-Southwest Atascadero-** (attachment 5-E)
  - 1) Grant Budget status

**All grant award documentation for this new \$72,210 grant was submitted to CA FSC. Expect to receive contract soon. Work cannot begin until contract is fully executed.**

- f) **2016 WESTERN WUI grant application period open**
  - 1) Recommend applying for Atas-Tassajera Phase "2" to complete original application

**Action:** Receive report and provide direction

**Motion V. Pres Harrison; S/Tres Neumann; Vote 5-0**

**Direction to Turner from Executive Committee to reapply for the balance of the original Atascadero-Tassajera grant we received partial funding (15-WUI-093 \$72,210). Original grant request was for \$300,000. Applications are due this week to CAL FIRE-SLO**



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6. Executive Committee Member Leon Goldin Resignation-
  - 1) Executive Committee member replacement process
  - 2) Board of Director seat –Member at Large

**Action:** Receive report and provide direction

**Executive Committee directed Turner to announce vacancy on Executive Committee and Member at Large Board seat due to Leon Goldin's resignation. Next full Board meeting (July) agenda shall have a nomination and ballot for filling those positions.**

7. Policy Statements Amendments
  - a) Revised policies

**Action:** Receive report and provide direction

**Nothing to report**

8. July 24, 2014 Board of Directors meeting
  - a) Location: Santa Margarita Community Center (tentative)
  - b) Date: Thursday July 24, 2014 9 AM– 11 PM
  - c) Program: **Grant programs and solicitation of project proposals**

9. Roundtable

**Ranchita Estates has been recognized as a new Firewise Community; the third Firewise community in the county this year!**