



San Luis Obispo County FireSafe Council



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Executive Committee Meeting Agenda

2:30 PM -5:00 PM July 17, 2013

County Board of Supervisors Conference Room
New County Government Center
1055 Monterey Street, San Luis Obispo

Present:

Pres. Mecham, V. Pres Dultiz, V. Pres Harrison; Tres. Neumann; Director Goldin

Staff: Capt. Greg Alex; Chief Alan Peters; Business Manager Dan Turner

Absent: Sec'y Steve Negro (in Alaska)

Guest: Jan DiLeo, SLO Botanical Garden

Agenda:

1. Minutes

a) April 2013 E-Committee meeting notes (attached) 1-A: **THERE WAS NO APRIL Exec Comm MEETING**

b) May 23, 2013 Board of Directors Minutes (attached) 1-B

Action: Motion to approve Motion Dultiz, Second Harrison 5-0

2. San Luis Obispo Botanical Garden-Request to redirect funding to new project

a) Original project request (attached) 2 A (2 items)

b) Proposal to re-allocate (attached) 2B

Action: Receive request; make recommendation to full Board

Jan Di Leo from the SLO Botanical Gardens presented a modified request to redirect the previously authorized 2013 FSC grant of \$19,000. She presented a new spreadsheet that showed the history of funding and expenses for completion of the garden project. She also requested permission to redirect the grant funding from pathway, irrigation and plant project since Souza Construction donated and completed the pathway work. She also said that the fencing proposal had been abandoned.

New proposal:

Design: \$6,000 (grading/drainage; construction plans, and permits)

Materials: \$7,500 (plants & associated materials, Erosion control

Construction: \$3,000 (CCC or other labor costs)

Contingency: \$2,500

Total \$19,000

After discussion by Exec Comm; Motion by Harrison, Second by Neumann to recommend to the full Board that the new project scope proposal be approved. Ayes: Harrison, Neumann, Goldin
No: Mecham, Dultiz Motion passed 3-2

3. YTD Financial status –Turner

a) 2013 Operating Budget (attached) 3-A

b) 2013 General Ledger (attached) 3-B

Action: Motion to approve

Motion to approve financial report Dultiz, Second Neumann 5-0



4. 2013 Western States WUI grant-Lake Nacimiento area update-Turner

- a) SLO FSC has officially been awarded this \$300,000 grant
- b) Description of work to be performed

Action: receive report

Dan Turner provided an update that the SLO FSC given official notice that we were awarded \$300,000 Western States WUI grant for fire hazard reduction work in the Lake Nacimiento area that we applied for in 2011. The grant has a 36 month performance period and includes work on north, east and south sides of the lake including Oak Shores, Heritage Ranch and south shore boat club areas. Work includes fuel break work, defensible space, education, and inspection components. Pre-award acceptance documents must be filed with grantor by the end of the week, Dan Turner will complete them with assistance from CAL FIRE staff.

Alan Peters advised that this same Western States WUI grant program has an open application period for new projects and the SLO FSC should consider filing for another grant from them since we have a successful template. Exec Comm direed Dan Turner to work with CAL FIRE staff on a grant proposal that could include either the W. Atascadero area, Ranchita-Huasna area; or Parkhill-Huer Huero area.

5. 2012 State Fire Safe Council Grant

- a) Grant Budget status-CLOSE OUT DETAIL (attached) 4-A
- b) Grant Budget status SUMMARY (attached) 4-B

Action: Receive report and provide direction

Dan Turner provided detail on project completion and expenditure budget for the 2012 grant that closed on June 30, 2013. Our total expenditures for the \$200,000 grant will be \$200,000.03 (3 Cents over). All project deliverables were completed and we exceeded our match requirement by \$86,000. All in all a very successful grant. The State FSC still owes us \$39,117 for this grant and we will delay payment to CAL FIRE, CCC and SLO County Fire until we receive those funds; all small business vendors have been paid.

6. 2013 State Fire Safe Council Grant

- a) Grant Budget status (attached) 5-A
- b) Project allocation summary for 2013 and 2014 (attached) 5-B

Action: Receive report and provide direction

Dan Turner provided update on 2013 grant status. Work has begun on several projects for this grant (chipping, Cabrillo Estates, and Baron Canyon). We have no revenue as of yet from State FSC on this grant and have made minimal expenditures.

Baron Canyon: SLO FSC received a request from Baron Canyon focus group to increase their funding from this grant for Phase 2 of their 5 year plan to partially pay for additional work they had done while the contractors were onsite in June; a target of opportunity. Portions of the work was paid from 2012 grant and balance is from 2013 grant. This would increase total funding for this phase from \$16,000 to \$20,500. Additionally, with this extra help they believe their project will be in maintenance mode after one more year; completing their 5 year plan in 3 years. Baron Canyon HOA would like to host the full FSC Board of Directors on a tour of their project at the Sept meeting.



7. 2014 State Fire Safe Council Grant Application Project Reviews

- a) Exec Committee review project proposals for upcoming grant application (attached) 6-A

FSC Exec Comm reviewed concept proposals for projects for the 2014 State FSC grant application. \$345,000 in proposed projects were reviewed and the Exec Comm selected \$200,000 in projects to recommend to the full Board of Directors.

SLO FSC will host the State FSC Grant Writing workshop for this grant on Aug 8th at the CAL FIRE Training Center in Los Osos. Any interested members are encouraged to attend. Workshop is from 9-12 and lunch will be provided.

8. July 25, 2013 Board of Directors meeting

- a) Location: UC Agri Co-op Extension Conference Room, Sierra Way, SLO
- b) Date: Thursday July 25, 2013 9 – 11 AM
- c) Program:

Action: set location and program

UC Master Gardeners will discuss their fire demonstration garden project at July meeting. September Board meeting will be scheduled adjacent to Baron Canyon to accommodate a tour of their project

9. Roundtable

Greg Alex gave a demonstration of a new electronic WUI Fire preplan tool developed by one of the Cal Poly Interns working for CAL FIRE

Meeting adjourned at 5:00 pm