



Board of Directors Meeting Minutes

Thursday, November 18, 2010

BOARD OF DIRECTORS IN ATTENDANCE:

James Patterson – Co. Board of Supervisors	Mark Elliott – APCD
Bob Neumann – District 2 Representative	Warren Hoag - SLO County Planning
Roy Parsons – Cattlemen’s Association	Roland Snow - Secretary
Dan Turner – District 3 Representative	Matt Jenkins – CAL FIRE / SLO County Fire
Mark Miller – Fire Chief’s Association	Bill Tietje – UC Cooperative Extension
Keith Aggson – Atascadero Fire	Jim Harrison – District 4 Representative
Joe Cabassi – Insurance Industry	

BOARD OF DIRECTORS ABSENT:

Dan Dulitz – District 5 Representative	Chris Dicus – Cal Poly
Rick Hawley - Greenspace	Greg Saenz – Pacific Gas & Electric
Johnathan Hurst – Fire Prevention Assn.	Joseph Cabassi – Insurance Industry
Skip Dyke – Range Improvement	

CALL TO ORDER

The meeting was called to order by President Patterson at 10:20 A.M.

OAK SHORES FOCUS GROUP

Mr. Dennis Javens, General Manager of the Oak Shores Community Association, Inc., presented a letter on behalf of the Oak Shores Community Association requesting the FireSafe Council accept the Oak Shores Fire Safe Focus Group as an approved focus group under the SLO County Community FireSafe Council. Mr. Javens described the Oak Shores Community, fire protection hazards and proposed projects. The Oak Shores Community Association has been working with Battalion Chief Steve Crawford as the liaison for CAL FIRE/SLO County Fire. After lengthy discussion it was suggested that Mr. Javens and members of the Oak Shores Community Association attend a future FireSafe Council meeting and demonstrate that their membership is in support of organizing a focus group and that they can financially maintain the focus group after initial financial assistance from the FireSafe Council.

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CONSENT AGENDA

It was moved, seconded and approved to accept the consent items:

- Meeting Minutes – September 23, 2010
- Executive Board Meeting Minutes – October 28, 2010
- Business Manager's Monthly Report – October, 2010

CAL FIRE PROJECT STATUS REVIEW

Deputy Chief Alan Peters gave a status report on projects: Coon Creek Hand-Line complete; Coon Creek - Mastication to begin tomorrow; Garden Farms – Complete, 41 tons treated; Davis Canyon – Phase I Shaded Fuel Break Complete, Phase II to begin soon; Highland Project – near completion; FSCSLO.org website complete; VMP – North Ranch was successfully completed last Friday.

FINANCIAL REPORT

Dan Turner reviewed the *Accounting by Fund through October 31, 2010* highlighting some of the accounts (Pismo Donations = \$7,950; Chipping 0039 is in the final phase; Grant 383 is half way through grant; APCD Brush Disposal has a balance of \$3,103). Operating Funds 2010 = \$26,651, Prudent Reserve = \$5,000, and Maintenance Reserve = \$4,000. *It was moved, seconded and approved to accept the Accounting by Fund through October 31, 2010 as presented by Dan Turner.*

PISMO GOAT PROJECT

This item was reviewed at the Executive Board meeting and referred on to the full Board of Directors for review and consideration. The contractor on the Pismo Beach Goat Project is requesting \$5,000 over the agreed contract. According to the contractor, the project took much longer than anticipated because of the heavy vegetation and her goats escaped due to the Pismo Beach fireworks display on the 4th of July. The Executive Board would like to maintain a good working relationship with the goat contractor but they did not feel comfortable authorizing the additional \$5,000 payment. *It was moved, seconded and approved that the Executive Board communicate with the goat contractor and if the Executive Board is satisfied that they are authorized to pay up to \$2,500 additional to the contractor. (Mark Miller opposed).*

FUNDING REQUEST FOR WEST ATASCADERO PROJECT

This agenda item was postponed.

POLICY REVIEW STATUS

This agenda item was postponed.

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2011 CALENDAR

It was moved, seconded and approved to accept the 2011 Meeting Calendar for the FireSafe Council Board of Directors and Executive Board.

REVISION OF STRATEGIC PLAN CONSIDERATION

At the October 28th meeting of the Executive Board there was discussion with regard to reviewing and updating the Strategic Plan. The review process will begin in 2011 after the new Board of Directors is seated. A sub-committee will be appointed to review the Strategic Plan and present an updated Strategic Plan at a future FireSafe Council Board of Directors meeting.

POSSIBLE FUTURE PROJECTS

Project suggestions are now being solicited for the Federal fiscal year 2010 grant funding. The application process closes April 1, 2011 and the total amount is unclear. Suggestions included West Atascadero, Oak Shores, Avila See Canyon, Atascadero Stadium Project, and public education. Please forward suggestions to the Executive Board as soon as possible.

BUSINESS MANAGER DISCUSSION

Council President Jim Patterson informed the Council that the Employment Agreement with Business Manager Dave Mathe has expired. It was agreed that Dan Turner will resign his position on the Council as District 3 Representative and Treasurer and accept the role as Business Manager.

BOARD OF DIRECTORS NOMINATIONS FOR 2011

It is time again for nominations for directors to serve on the FireSafe Council. The FireSafe Council By-laws state "The corporation will not have fewer than seven (7) nor more than thirty (30) directors..." Presently there are 20 directors. Three directors are resigning at the end of 2010 – Roland Snow, Elizabeth Merson and Rick Hawley. The Executive Board would like to see these vacancies filled and possibly expand the membership roster to include additional stakeholders. This item will be discussed at the December Executive Board Meeting and brought back to the full Board for consideration.

PROGRAM FOR THE ANNUAL MEETING

The Executive Board is soliciting program suggestions for 2011 Annual Meeting. Suggestions include prescribed burns; focus group updates and project photos; Bob Roper presenting Ready-Set-Go; and Bill Tietje suggested Scott Stephens as a possible speaker. Please forward additional ideas to the Executive Board.

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ROUND TABLE

Cambria Fire Department Chief Mark Miller distributed a map of the Covell Ranch Fuel Break project and updated the Council on the project. All parties have been very cooperative and it appears this project is going forward.

Bob Neumann announced that CAL FIRE/SLO County Fire Chief Matt Jenkins is retiring and this is his last meeting as a Director on the FireSafe Council. Chief Jenkins was congratulated and thanked for his hard work and dedication. Rob Lewin has been appointed Acting Fire Chief.

Mark Elliott announced that the county is in “winter preparedness” and residential and agricultural burning is now allowed during this time. Burning permits are available at APCD, CAL FIRE/SLO County Fire stations, San Miguel CSD, Nipomo CSD, and libraries. Thank you to CAL FIRE/SLO County Fire for “taking the heat” on permit complaints, questions and getting the fire safety message out.

Dan Turner acknowledged and thanked Dave Mathe for all his hard work as Business Manager for the FireSafe Council. President Patterson added that Dave has provided extraordinary leadership and helped the San Luis Obispo County Community FireSafe Council achieve many goals and be a premier firesafe council in the State of California.

NEXT MEETING

The annual membership meeting of the San Luis Obispo County Community FireSafe Council Board of Directors is scheduled for January 27, 2011. The tentative meeting location is the Veterans Memorial Building in San Luis Obispo.

PROGRAM

Es Berliner, Fire Prevention Specialist II, introduced Matt McGurk of “Yardwork McGurk.” Mr. McGurk donates his time and materials to maintaining the yard and garden around the Fire Safe Demonstration House throughout the year. An informal tour of the Fire Safe Demonstration House and garden area followed adjournment.

The meeting adjourned at 12:05 P.M.

Respectfully submitted,

Jerilyn W. Moore